



# ¿Cómo puedo acceder al Gradebook en MyELT?

ENGLISH





Una vez ingrese a su cuenta de docente en MyELT, seleccione la opción "Gradebook" que se encuentra en el menú de la parte superior:







Para seleccionar el curso que se desea visualizar, al frente del nombre desplegará la flecha para tener el listado de todos los cursos disponibles dentro de su cuenta:

<b>~</b>	Courses	Students	Gradebook	Assignments	Resources		
Grad	ebook: 2	202210-SC	OU-203-LC	_3C (March (	04) 🔻		
⊟ Sele	ct a Course o	r Section					
± 🚅	202110 SENATI	limited access					
± 🚅	202120 SENATI	limited access			ter:	(Choose a report type) -	Manage: (Choose a Tool) -
⊡€	202210 SENATI	limited access					
	202210-SCOU-2	03-LC_3C (March)	04)				
	202210-SCOU-2	03-LC_3S (March	04)				
	202210-SCOU-2	03-LC_K0144 (Mar	rch 04)				
	202210-SCOU-2	03-LC_K0150 (Mar	rch 04)				
	202210-SCOU-2	203-NRC_29628 (Fe	ebruary 01)				
	202210-SCOU-2	13-LC_KD (March	06)		it L	evel Basic / Unit 9 / Unit 9	/ Lesson A / Grammar 2
	202210-SCOU-2	13-NRC_35346 (Fe	bruary 03)				
	202210-SCOU-2	14-LC_K0078 (Mar	rch 06)				
	202210-SCOU-2	18-LC_22 (March 0	04)		Uni	t 9 / Lesson A / Grammar 1	Level BasiUnit 9 / Lesson A / G
Ħ 🧾	ICA_AYA 20202	0 July_August_Se	p limited access				not taken
							not taken







## Una vez seleccionado el curso que desea visualizar, en la parte inferior encontrará el avance en las actividades de cada uno de los estudiantes inscritos en su clase

Gradebook: 202210-SC	:0U-203-L0	C_3C (Marc	h 04) 🔻		Tutorial: Viewing Stu	udent & Class Progress (2:54) 🛋
View Assignments						
Find a student name that cont	ains	Q	Report Creator : ( Choose a report type ) 🔻	Manage : (Choose a Tool) 🔻		
FILTERS Assignment Group : All 👻 B	ook: All 🔻	Reset				
			Assignment: Level Basic / Unit 9 / Unit 9 /	Lesson A / Grammar 1		
include All Unteller Assignm	<del>ento in Grade T</del> e	rtal				
Student 🔺	Total 🔫	Progress 👻	Level BasiUnit 9 / Lesson A / Grammar 1	Level BasiUnit 9 / Lesson A / Grammar 2	Level Basit 9 / Lesson A / Vocabulary 1	Level BasiUnit 9 / Lesson C /
ANDRADE MARTINEZ, YOMA	N/A	0%	not taken	not taken	not taken	not taken
AVILES ESPINOZA, EMANUEL	N/A	0%	not taken	not taken	not taken	not taken
BARRETO REYES, EDSON DI	N/A	0%	not taken	not taken	not taken	not taken
BASSI ANCHANTE, WILMER A	N/A	0%	not taken	not taken	not taken	not taken
BONIFACIO AVALOS, XAVIER	N/A	0%	not taken	not taken	not taken	not taken
CABRERA DIESTRO, EDGAR F	N/A	0%	not taken	not taken	not taken	not taken
CALDERON PEREZ, RODRIGO	N/A	0%	not taken	not taken	not taken	not taken





#### Para descargar el reporte de la clase, de clic en la opción "Choose a report type"

#### Gradebook: 202210-SCOU-203-LC\_3C (March 04) -

View Assignments

Find a student name that contains Q	Report Creator : (Choose a report type) -	Manage : (Choose a Tool) 🔻	
FILTERS Assignment Group : All  Book : All  Reset			

			Assignment: Level Basic / Unit 9 / Unit 9 / Lesson A / Grammar 1				
Include All Untaken Assignments in Grade Total							
Student 🔺	Total 👻	Progress 🔻	Level BasiUnit 9 / Lesson A / Grammar 1	Level BasiUnit 9 / Lesson A / Grammar 2	Level Basit 9		
ANDRADE MARTINEZ, YOMA	N/A	0%	not taken	not taken	not taken		
AVILES ESPINOZA, EMANUEL	N/A	0%	not taken	not taken	not taken		
BARRETO REYES, EDSON DI	N/A	0%	not taken	not taken	not taken		





### Allí escogerá la tercera opción - Scores, by Student (Summary, w/Categories)

#### Gradebook: 202210-SCOU-203-LC\_3C (March 04) -

View Assignments

Find a student name that cont	ains	Q	Report Creator : (Choose a report type) -	Manage: (Choose a Tool) 👻
			Activity Statistics	
FILTERS			Scores, by Student (Details)	
Assignment Group : All 🔻 🛛 B	ook: All 🔻	Reset	Scores, by Student (Summary, w/Categories)	
			Time Spent, by Student	
			Assignment Statistics	
			Scores, by Assignment	Lesson A / Grammar 2
			Scores, by Student (Summary)	
Marken Assignment	ents in Grade To	tal	Placement Test Results	
Student 🔺	Total 👻	Progress 🔻	Student Assignment Progress Report	Level BasiUnit 9 / Lesson A / Grar
ANDRADE MARTINEZ, YOMA	N/A	0%	not taken	not taken
AVILES ESPINOZA, EMANUEL	N/A	0%	not taken	not taken
BARRETO REYES, EDSON DI	N/A	0%	not taken	not taken
BASSI ANCHANTE, WILMER A	N/A	0%	not taken	not taken







#### Luego clic en "Create Report"

Courses S	itudents Gradebook As	signments Resources		Admin Tools 👻						
Gradebook: 202210-SCOU-203-LC_3C >> Reports										
Scores, by Student (Summary, w/Categories)										
Report Options —										
Name Display: <ul> <li>Last, First</li> </ul>	Include assignments Omit assignments	not yet due: not past due date and not taken	Break up wide tables for printing? One table	Create Report						
⊖ Sign In ID	⊖ Include all assign	ments	○ Multiple tables							
) Student ID										
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LEARNING										





#### Tendrá una vista previa online del reporte con el avance de cada alumno del curso

#### Your report appears below.

You can print the report as it appears on this screen by clicking "Print Report." You can also save the report in a variety of file formats by selecting a file type and clicking "Save Report."

Print	Save R	eport as: O.pdf (Adobe Acrobat com	patible) (). <b>rtf</b> (MS Word compatible)	○.csv (Spreadsheet com
Student Cumulative Grades				
Student	Default (100.00%)			OVERALL
Name	score	possible	percent	
ANDRADE MARTINEZ, YOMARA AYDEE	0.00	0.00	0.00%	0.00%
AVILES ESPINOZA, EMANUEL GERMAIN	0.00	0.00	0.00%	0.00%
BARRETO REYES, EDSON DIOGO	0.00	0.00	0.00%	0.00%
BASSI ANCHANTE, WILMER ANDRES	0.00	0.00	0.00%	0.00%
BONIFACIO AVALOS, XAVIER ALEXANDER	0.00	0.00	0.00%	0.00%
CABRERA DIESTRO, EDGAR FRITZ	0.00	0.00	0.00%	0.00%
CALDERON PEREZ, RODRIGO JOAQUIN	0.00	0.00	0.00%	0.00%
CERON CONTRERAS, THAVATA CELESTE DEL PILAR	243.00	247.00	98.38%	98.38%
CHOQUE SOTO, RUTBEL EMERSON	0.00	0.00	0.00%	0.00%
ESCATE SIFUENTES, SANDRO DEL PIERO	0.00	0.00	0.00%	0.00%
FERNANDEZ FLORES, JEREMY ESAU	0.00	0.00	0.00%	0.00%
GUTIERREZ RAMOS, MISHAEL FERNANDO	0.00	0.00	0.00%	0.00%
MARTINEZ CARDENAS, KRIXIA JOSSETTY	0.00	0.00	0.00%	0.00%
MISAICO QUISPE, DANIELA GUADALUPE	0.00	0.00	0.00%	0.00%
PACHECO ANCCANA, MICHAEL AUGUSTO	0.00	0.00	0.00%	0.00%
PALOMINO RAYMONDI, JUAN ADOLFO	0.00	0.00	0.00%	0.00%
PARRA JIMENEZ, JOSE FRANCO	0.00	0.00	0.00%	0.00%
QUISPE VENTURA, MIGUEL ANGEL	0.00	0.00	0.00%	0.00%
SALVATIERRA CAMPOS, ODMAR JERSON	0.00	0.00	0.00%	0.00%
TIPACTI TORRES, ANGEL BRAYAN	0.00	0.00	0.00%	0.00%







## Para exportar el reporte en su PC, podrá seleccionar entre los 3 formatos disponibles (pdf, rtf o csv) y posteriormente dar clic en **Save**.







